



**Application for Duplicate Registration Card, Replacement of Registration Plate, Renewal Sticker or Weight Class Sticker or Transfer of Registration**

▲ For Department Use Only ▲

**CHECK (✓) PROPER BLOCK**

- Application for Duplicate Registration Card(s). Complete Sections A, B and either E or F. (Fee \$4.50/\$1.50 depending on request. See NOTE in Section B.)
- Transfer of Registration Plate - Complete Sections A (vehicle information for vehicle from which plate is being transferred), C (see reverse side for information regarding permissible transfer), D (if applicable), and E. **NOTE: Vehicle to which plate is transferred must be titled in appropriate name. (Fee \$6.00 plus applicable registration renewal or exchange fees.)**
- Replacement of registration plate, renewal sticker or weight class sticker - Complete Sections A, B and either E or F. **NOTE: Section F is required for all replacement plate requests. Section F is not required to be completed when applying for a replacement renewal sticker or weight class sticker. Instead, the vehicle owner must complete Section E.** (Fee \$7.50; no fee required for replacement of weight class sticker). Do not use this form for replacement of dealer plates.

**A APPLICANT AND VEHICLE INFORMATION AS LISTED ON CURRENT REGISTRATION CARD**

Title Number	VIN	Registration Plate Number	Expiration Date MO:      YR:
Last Name or Company Name		First Name	Middle Initial
Co-Owner Last Name		First Name	Middle Initial
Driver License #		Driver License #	
<b>Owner's Change of Address</b> (Complete only if differs from registration card)	New Street Address	City	State      Zip Code

**B APPLICATION FOR DUPLICATE REGISTRATION CARD(S) OR REPLACEMENT OF (Check ✓) appropriate blocks**

Registration Card     Registration Plate     Renewal Sticker     Weight Class Sticker - Sticker # \_\_\_\_\_

**REASON:**     Lost     Stolen \*     Defaced     Never Received     Other \_\_\_\_\_

\* If the registration plate is stolen, it must be reported to the State Police or your local law enforcement office.

**NOTE:** In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is \$1.50 for each card. Number of Duplicate Registration Cards requested @ \$1.50 each \_\_\_\_\_

In conjunction with replacement of the renewal sticker or weight class sticker, you will receive one registration card. If additional registration cards are desired, the fee is \$4.50 for each card. Number of Duplicate Registration Cards requested @ \$4.50 each \_\_\_\_\_

**C APPLICATION FOR TRANSFER OF REGISTRATION PLATE List vehicle information for vehicle to which plate is being transferred.**

Title Number	VIN	Seating Capacity Including Driver (if applicable)	
Make of Vehicle	Body Type	Reg. Gross Vehicle Weight (if applicable)	Reg. Gross Comb. Weight (if applicable)
<b>APPLICANT'S INSURANCE INFORMATION</b> (Required when transferring a registration plate)		Insurance Company Name	Policy Number
		Policy Effective Date	Policy Expiration Date

In conjunction with transfer of registration, how many extra registration cards do you want? \_\_\_\_\_ (\$1.50 fee for each card with transfer)

Check (✓) here  if exchange plate is to be issued by the Department.

**D TRANSFER OF PLATE TO FAMILY MEMBER IN CONJUNCTION WITH SECTION C**

Signature of Person from whom plate is being transferred	Print Name as signed at left	Relationship to applicant listed in Section A
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**E APPLICANT(S) SIGNATURE**

I/We acknowledge that I/we may be subject to a fine not exceeding \$5,000 and imprisonment of not more than two years for any false statement that I/we make on this form and certify that all information is true and correct.

Signature of Applicant or Authorized Person	Signature of Co-Applicant	Date
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**Telephone Number**  
(      )

**F APPLICATION FOR FREE ISSUANCE - Complete only if applicant is entitled to free issuance because original was lost in the mail and application is being made within 90 days of original issuance or a replacement.**

**APPLICATION FOR REPLACEMENT PLATE - Complete only if replacement plate is being issued.**

<b>NOTARIZATION</b>	SUBSCRIBED AND SWORN TO BEFORE ME      MO      DAY      YEAR	I/We hereby state that application was made for the above registration plate or that the items as indicated were never received due to loss in the mail.
	SIGNATURE OF PERSON ADMINISTERING OATH	
	SIGNATURE OF APPLICANT (owner or authorized person)	
	SIGNATURE OF CO-OWNER OR PRINTED NAME OF FIRM	

## GENERAL INSTRUCTIONS

1. Complete applicable information exactly as it appears on current registration card. Applicant's driver license number is required (not applicable if vehicle owner and/or co-owner is not a licensed driver). Print address change in space provided, if required. When applying for a replacement registration plate, Section F must be completed instead of Section E. Fee: \$7.50. **NOTE:** When the application is being submitted through an agent/messenger, a copy of applicant's photo identification must be attached. If the vehicle is owned by a company or a corporation, a letter is required on company letterhead identifying the person who is authorized to sign Section F to receive the replacement registration plate on behalf of the business. If the replacement plate is mailed to a company/corporation, the only requirement is to receive a letter on business letterhead authorizing the representative for the company/corporation to sign in Section F.
2. Indicate number of duplicates desired in Section B.
3. Only the owner or the co-owner's signature is required and proper identification is required if the application is being submitted through a Notary Public, Messenger Service, or Issuing Agent. If the vehicle is owned by a company or a corporation, a letter is required on company letterhead authorizing the person who is authorized to sign in Section F to pickup the replacement registration plate. This requirement only applies if the vehicle owner(s) submits this form through a Notary Public, Messenger Service, or Issuing Agent's office. In addition, the Notary Public, Messenger Service, or Issuing Agent is required for three years to maintain a copy of the letter on company letterhead authorizing a person to sign in Section F and pickup the plate for the company/corporation. If the replacement plate is mailed to a company/corporation, the only requirement is to receive a letter on business letterhead authorizing the representative for the company/corporation to sign in Section F.
4. Do not send cash. Make check or money order payable to the "Commonwealth of Pennsylvania" and mail to the address listed on the front of the form.
5. Complete Section F instead of Section E if this application is made within 90 days from date of original issue and the registration documents or plate was never received due to loss in the mail. No fee is required.
6. Should you desire to renew your registration in conjunction with this application, you must complete Form MV-140 or your registration renewal application and return it with this form. A \$7.50 replacement fee is required in addition to your annual registration fee when replacing the current registration plate in your possession. **NOTE:** Duplicate registration cards at time of renewal, transfer or replacement of registration plate cost \$1.50 each. At all other times a \$4.50 fee is required for replacement or duplicate registration card.

## INSTRUCTIONS FOR TRANSFER OF REGISTRATION PLATE

1. If the vehicle to which plate is being transferred has a higher registration fee than the vehicle from which plate is being transferred, the increase in fee must be prorated and included with this application and the transfer fee of \$6.00. If less, no refund is allowed.
2. If the vehicle to which plate is being transferred requires a different type of plate, i.e., passenger plate being transferred to a truck, check the block in Section C for an exchange plate to be issued by the Department.
3. Applicant's insurance information is required to be listed in Section C when a transfer of registration plate is being requested.
4. If vehicle to which plate is being transferred and registration plate are not both registered in the applicant's name complete Section D, if transfer is permissible. Plates may be transferred only between spouses, or between parent(s) [including step-parent(s) or parent(s)-in-law] and their children [including step-children or children-in-law]. In addition, registration plates in a lessee's name may also be transferred to a vehicle titled in the lessor's name when form MV-1L is attached.

Visit us at our website at [www.dot.state.pa.us](http://www.dot.state.pa.us) (click on Driver and Vehicle Services).